GOVERNMENT OF TRIPURA
DIRECTORATE OF YOUTH AFFAIRS & SPORTS
(STATE NSS CELL)
SHIKSHA BHAVAN, OFFICE LANE, AGARTALA

NOTICE INVITING TENDER
(FOR SUPPLY OF NSS ITEMS)

On behalf of the Governor of Tripura, sealed quotation of rates are hereby invited by the undersigned from reputed, bona-fide, resourceful and registered manufacturing companies and suppliers for supply of the following items:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of articles</th>
<th>Specifications</th>
<th>Tentative Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>NSS Jacket</td>
<td>Free size</td>
<td>1000 Nos.</td>
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<tr>
<td>2.</td>
<td>NSS Cloth Cap</td>
<td>Dark blue colour with NSS Logo</td>
<td>8000 Nos.</td>
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<tr>
<td>3.</td>
<td>Decoration Flag (separate colours: )</td>
<td>Flag size 4ft x 2ft (with NSS Logo)</td>
<td>2000 Nos.</td>
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</tbody>
</table>

Terms and Conditions

1. The applicant agency should be a reputed manufacturing company/supplier of the items sought above.
2. The agency must be registered under GST. Copy of GST registration should be submitted. The agency must have PAN linked bank account which is preferably AADHAR seeded. All these mandatory documents should be invariably submitted which shall be checked for authenticity at the time of opening tender.
3. The applicant agency shall offer rate in figures and in words separately for each item. Overwriting/Corrections shall not be considered & rejected henceforth. Applicable taxes should be mentioned clearly and separately against each item.
4. The applicant agency shall submit sample of each item against which it has submitted bid. Samples shall be retained in the office of the undersigned till the tender process is over. The samples submitted by successful bidders shall be retained until completion of supply for comparison with finally supplied goods.
5. Tenders will be received in the Directorate of Youth Affairs & Sports, 4th Floor, Shiksha Bhawan, Office Lane, Agartala during office hours from 16th to 30th October, 2017 (on working days). No tender shall be accepted by the office after 5.00 p.m. on 30th October 2017. Tenders should be enclosed in a sealed cover and addressed to the Director, Youth Affairs & Sports, Govt. of Tripura, Agartala.
6. The envelope containing the tender documents shall be clearly super scribed with the text “Quotation for NSS items”. Tenders may be submitted in this office in person, or sent by registered post/courier service/speed post. However, Department shall not be responsible for late receipt due to delay in delivery.
7. Tenders will be opened at 2:00 p.m. on 31st October, 2017 in the chamber of the Additional Director, Directorate of Youth Affairs & Sports. Bidders may make it convenient to remain present during opening. The date of opening of tenders may be postponed if necessity arises.
8. Bidding agencies will have to deposit earnest money of Rs. 5,000/-, unless exempted, in the shape of ‘Deposit at Call’ or ‘Demand Draft’ at any Nationalized Bank, in favour of Head of Office, Directorate of Youth Affairs & Sports. Quotations without earnest money shall be summarily rejected.

9. An expert committee has been constituted in the Youth Affairs & Sports Department for checking the quality of the samples submitted by the bidders. The committee will test the samples for quality and durability.

10. For each item, the lowest rate shall be selected from amongst all those bidders whose samples have been qualified by the expert committee. Parties shall be selected separately for each item on the basis of the lowest rate and other valid considerations as mentioned in the NIT.

11. The quantities of each item mentioned in the NIT are tentative. The quantities mentioned in the NIT above may increase or decrease.

12. The successful tenderers are to deposit security money @ Rs.10% of the contract value without any ceiling limit. The earnest money which is already deposited by the successful tender will be treated as part of security money.

13. The security money of the successful tenderers will be refunded on finalization of supply to satisfaction.

14. Earnest money shall be refunded to unsuccessful bidders after tender process is over and finalization of successful tenderer(s).

15. The rates once approved shall not be increased for any reason whatsoever or under any circumstance during the contract period.

16. Delivery must be made to the office of the undersigned within 15 (fifteen) days from the date of receipt of supply order. As the items are being procured for a scheduled event, time is of essence and therefore no extension of time will be allowed.

17. Items supplied should be exactly the same as samples approved by the YAS Department. In case of discrepancy, the earnest/security money is liable to be forfeited, and the supply rejected.

18. Any lot or quantum of materials if found not acceptable, will have to be removed from the Office immediately after intimating the Directorate and replacement shall be made forthwith.

19. Payment will be made on presentation of bills in triplicate after successful completion of supply within the stipulated date.

20. The supplier will have to comply with the instructions likely to be issued from time to time by the undersigned or any authority superior to him in this regard.

21. Any tender not complying with required terms & conditions as stated above will be treated as informal.

22. The Director, Youth Affairs & Sports reserves the right to reject any or all tender(s), including the lowest one without assigning any reason whatsoever. The Director also reserves the right to withdraw this tender notice or cancel the tender process, if needed.

23. In case of legal dispute the jurisdiction will be the High Court of Tripura.

24. Terms & conditions incorporated in the NIT shall form a part of the agreement.

Director
Youth Affairs & Sports
Govt. of Tripura