

NO.F.8(17)-DYAS/Vehicle/2018-19/804  
Government of Tripura  
Directorate of Youth Affairs & Sports  
4<sup>th</sup> Floor, Shiksha Bhavan, Office Lane, Agartala  
Email: [yasdirector14@gmail.com](mailto:yasdirector14@gmail.com) Phone: 0381 2300082

Dated, Agartala, the 18/04/2018

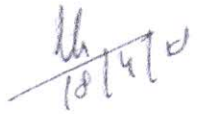
**Notice Inviting Tender**

Tenders are invited on behalf of the Governor of Tripura from interested lawful owners of light vehicle (Maruti Suzuki EECO) having valid registration and commercial permit issued by the Transport authority of Tripura for Hiring 01 (one) no. vehicle on rental basis initially for a period of 01(one) year for use within the state on the following Terms & Conditions -

Particulars of vehicle with Reg. No.	Year of manufacturing & date of purchase of the vehicle	Name & Address of the owner	Rate			Particulars of earnest money
			Detention charge per day	Charge per Km run	Over time duty beyond 08 (eight) hours	
1	2	3	4	5	6	7

Tenders will be received at the Directorate of Youth Affairs & Sports, 4<sup>th</sup> Floor, Shiksha Bhavan, Office Lane, Agartala w.e.f 19/04/2018 to 02/05/2018 during 11.00 am to 05:00 pm (except holidays) and will be opened on 03/05/2018 at 03:00 pm, if possible.

Details of the tender may be downloaded from the Departmental website [www.yas.tripura.gov.in](http://www.yas.tripura.gov.in) .

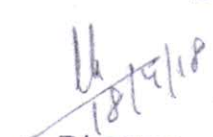
  
Director  
Youth Affairs & Sports  
Govt. of Tripura

### Terms & Conditions

01. Tenders will be received w.e.f 19/04/2018 to 02/05/2018 during 11.00 am to 05:00 pm (except holidays) and will be opened on 03/05/2018 at 03:00 pm, if possible.
02. The rate for 01(one) vehicle should be quoted both in figure and in words clearly for detention charge per day and per km run as asked in the above mentioned format.
03. The quoted rate should be inclusive of cost of fuels.
04. The quoted rate should not exceed the upper ceiling of hiring approved by Finance Department, Govt. of Tripura as under :-
  - a) Detention charge Rs. 600/- per day
  - b) Charge Rs.6.50/- per Km run in petrol and Rs. 4.00/- per Km in CNG.
  - c) Duties beyond 8 hour over time @ Rs.10/- per hour subject to maximum of Rs.40/- per day
05. Tenders in sealed cover should be captioned **"TENDER FOR HIRING OF VEHICLE"** and dropped in the Tender Box kept in the chamber of the Assistant Director, YAS.
06. The vehicle should be in good condition and manufactured not before January, 2016.
07. The vehicle should have valid commercial permit alongwith all required valid documents (Road Tax clearance, Insurance paper, Pollution paper, etc.).
08. The vehicle should be in good running condition and befitting for attending smooth and proper journey.
09. Hiring of vehicle shall be valid initially for 01(one) year and if necessary, it may be extended on satisfactory services.
10. Hiring of vehicle may be discontinued at any time with a short notice.
11. Vehicle owner will be responsible for making provision of P.oil/ CNG etc. and necessary repairing / maintenance, as and when required.
12. Vehicle owner shall have to provide maximum accessories and dusters and liveries for the driver.
13. Vehicle should be placed within 02(two) days from the date of issue of final order.
14. During the days of repairing of vehicle, a similar vehicle shall have to be provided by the owner as replacement.
15. No charges will be paid for any Holiday/Sunday/off-day, if the vehicle is not used.
16. If the vehicle is required for any holiday/Sunday or off-day, the driver concerned will be informed well in advance.
17. The Owner/Driver shall have to place the vehicle on demand during any Holiday/Sunday or off-day.
18. Tenderers should be supported by the relevant valid documents of the vehicle.
19. Tenderers shall have to deposit Earnest Money for an amount of Rs. 5000/- in the shape of D-call drawn in favour of the Head of Office, Directorate of Youth Affairs & Sports, Office Lane, Agartala.
20. No tender will be entertained without Earnest Money.

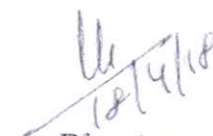


21. Tenderers or their representatives may remain present at the time of opening of tender.
22. Earnest money will be refunded, if the rate offered by the tendered is not accepted.
23. Earnest money will be forfeited, if the owner fails to provide the vehicle within the stipulated period.
24. A driver having valid license should be placed with the vehicle and all expenditures of the driver including wages should be borne by the owner. Photocopy of Driving License of the driver should be furnished to the undersigned before reporting for duty and also in subsequent cases, if the driver is changed /replaced.
25. The driver placed by the vehicle owner should be able to attend any minor technical problems that may arise while using the car. He should always carry a mobile phone with him, as it will enable the Controlling Officer to contact him at any time.
26. During the period of contract, no request for increase in the tariff will be entertained on any account.
27. If the condition of the vehicle and services of the driver are not found satisfactory, the vehicle will be discontinued accordingly.
28. Log Book in the prescribed format is to be maintained by the owner and day to day journey etc. is also to be write down in the said Log Book with the signature of the Controlling Officer.
29. Copy of bill in triplicate is to be submitted in favour of the Head of office, Directorate of Youth Affairs & Sports, Office Lane, Agartala and the Log Book is also to be submitted to the undersigned for releasing payment on monthly basis.
30. Taxes etc. as admissible will be deducted from the bill at source. TDS Certificate will be issued on submission of requisition.
31. In case of legal dispute, the jurisdiction will be the High Court of Tripura.
32. The undersigned reserves the right to accept or reject any tender including tender having lowest rate without assigning any reason.

  
Director  
Youth Affairs & Sports  
Govt. of Tripura

Copy to:-

1. The Director, ICA, Govt. of Tripura, Agartala along with 10(ten) copies of press notice inviting Tender with a request to publish in any 03(three) leading local newspapers on 19/04/2018.
2. The Branch officer, Vehicle section of this office for information.
3. Notice Board of this office.

  
Director  
Youth Affairs & Sports  
Govt. of Tripura

**SAMPLE FORMAT**

To  
The Director,  
Youth Affairs & Sports,  
Government of Tripura,  
Agartala.

**Ref No:**

Sir,

In response to the above, I am submitting the rates for the below mentioned items of the SNIQ as per terms & conditions :

1. Name of the vehicle owner :

2. Address of vehicle owner :

3. Registration Number of vehicle :

4. Type of vehicle :

5. Detention charges per day :

6. Rate per Km :

7. Contact No. :

**(Signature of the vehicle owner)**