

**GOVERNMENT OF TRIPURA  
EDUCATION (YOUTH AFFAIRS & SPORTS) DEPARTMENT  
SHIKASHA BHAVAN, 4<sup>TH</sup> FLOOR, OFFICE LANE, AGARTALA.**

No.F.1(6-23)-DYAS/Estt/2023(PART)/6607-14 Dated, Agartala, the 25/09/2024.

**NOTIFICATION**

**Subject:** - Modification of guidelines and procedure for engagement of different categories of posts on monthly contractual basis from unemployed Young professional sports persons against "The Mukhyamantri Sports Development Scheme".

In exercise of power under sub-rules (ii) of Rules-6 of "The Mukhyamantri Sports Development Scheme" Notified vide No.F.2(6-46)/DYAS/PLG/2023/10859-86 dated 2<sup>nd</sup> November, 2023, the Governor is pleased to modify the following guidelines and procedure for engagement of different categories of posts on monthly contractual basis from unemployed Young professional sports persons, which was notified vide No.F.1(6-23)-DYAS/Estt/2023 dated 1<sup>st</sup> December, 2023 for preparation of sports persons for achieving high level performance in national and international level competitions as well as general coaching at the state level to be organized in the State for full filling the aims as laid down in the said scheme of "The Mukhyamantri Sports Development Scheme".

**1. PURPOSE: -**

- 1.1 The purpose of these guidelines is to development of sports and games in different events and better functioning/monitoring of office administrations under this Department.
- 1.2 For the purpose these Guidelines, the experts from the Non-Governmental Organizations, Unemployed Sports Persons having considerable experience and expertise in the field of targets of the Education (YAS) Department, Government of Tripura.
- (a) Development of sports/games in different events from Block to State level in the State of Tripura.
- (b) Make International level players in different discipline of Sports from the State of Tripura.
- (c) Proper functioning/monitoring Office administration under Education (YAS) Department, Government of Tripura.
- (d) Proper implementation of different Central and State schemes in the field of sports and games in the State of Tripura.
- (e) Proper supervision of Coaching centre's set-up under the Department.

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- (f) Providing service to the citizen in community centre's in State.
- (g) Providing to support in order to ensure of efficiency and effectiveness of office administrative.

## 2. GENERAL CONDITION FOR ALL THE POSTS: -

- (i) **For Unemployed Young Professional Sports Person:** Initially the contract period would be for a period of 12 months; it may be extended or curtailed. The total period of engagement of consultants shall not exceed 18 years or 60 years of age whichever is earlier
- (ii) The engagement would be on full-time basis and he/she would not be permitted to take up any other assignment during the period consultancy with the Department of Youth Affairs & Sports, Government of Tripura.
- (iii) The engagement of the consultants is of a temporary (non-official) nature against the specific jobs. The engagement can be cancelled at any time by the Department without assigning any reasons.

## 3. POST, HONORARIUM, QUALIFICATION, AND EXPERIENCE: -

	Unemployed Sports Persons	Qualification & experience
1	Assistant Coach=78 nos, Group-C category Fixed @Rs.25, 000/ per month.	Madhyamik Passed having Medal minimum 3 times in State Level and 2 times National Level participant in a competitions for individual games and for group games minimum 2 times Medal in the State Level and 1 time National Level participant in a competitions and recognized by Sports Authority of India/Schools Games Federation of India/Indian Olympic Association. Essentially having domicile certificate in Tripura
2	Junior Coach=58 nos, Group-C category Fixed @Rs.30, 000/ per month.	<b>Qualifications &amp; experiences:</b> - Madhyamik Passed with minimum 2 times State Level Gold Medal or minimum 1 time National Medal in Sports competitions for individual game and minimum 2 times State Level position holder (2 <sup>nd</sup> , 3 <sup>rd</sup> ) and minimum 2 times National participation for group games, recognized by Sports Authority of

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		<p>India/School Games Federation of India/Indian Olympic Association, with Certificate of 6 weeks course in Coaching in Sports or certificate course from Netaji Subhash National Institute of Sports (NSNIS) or any other recognized Indian/Foreign University/Institution/ and Post Graduate Diploma in Sports Coaching in any discipline/Minimum 7 days training on Level-I, II of the concerned game by the International/ National Federation/C.P.Ed or equivalent.</p> <p style="text-align: center;"><b>with</b></p> <p>And essentially having Domicile certificate of Tripura State. 03 years coaching experience will be preferred.</p> <p style="text-align: center;"><b>Or</b></p> <p>2) Graduation with State Level participation minimum 1 times for individual game and for group game 2 times participation with Diploma in Coaching/B.P.Ed/B.P.E/BA in Sports Performance/Diploma in Yoga/Certificate of Yoga minimum 6 weeks/Yoga certificate from Ministry of Ayush, Govt. of India minimum 6 weeks or above/FIDE Arbiter/National Arbiter in Chess. 03 years coaching experience will be given preference. And essentially having Domicile certificate of Tripura State.</p>
3	Senior Coach=08 nos, Group-C Fixed @Rs.40, 000/ per month.	<p>Qualification &amp; experience: - Graduation with National Level participation minimum 2 times for individual game and for group game 3 times participation with Diploma in Coaching Master in Sports from NSNIS/Ph. D degree in Sports related subject/M.P.Ed/M.P.E/M Sc in coaching or equivalent course of Sports Coaching from any recognized University. 05 years coaching experience from any Govt. organization. Experience is exempted for Ph. D holder. And essentially having Domicile certificate of Tripura State.</p>



4	Chief Coach=01 no, Group-B (NG) Fixed @Rs.50,000/ per month.	<p><b>Qualification &amp; experience:</b> - Retired Govt. employee with graduation and Diploma in Sports Coaching with 20 years Coaching Experience of Govt. Service in the field of Sports Coaching having domicile certificate of Tripura State.</p> <p><b>Desirable:</b> - Integrated, Good Service records and Physically and Medically fit.</p>
5	Coach=23 nos, Group-C category Fixed @ Rs. 35,000/- per month	<p><b>Qualification &amp; experience:</b> - Graduation with State Level participation minimum 2 times for individual game and for group game 3 times participation with Diploma in Coaching/Post Graduate Diploma in Sports Event/(B.P.Ed/ B.P.E/B. Sc in Sports Science with a subject as Coaching with 05 years coaching experience from any Govt. Organization)</p> <p>(Medallist will be given preference)</p> <p>And essentially having Domicile certificate of Tripura State.</p>
6	Grounds man/caretaker=41 nos Fixed @ Rs. 20,000/- per month	<p>Class-VIII passed and needs related working experience (Certificate from any Government Registered Society/Agency or Government/Semi Government/PSU).</p> <p>Desirable: - Sports person with minimum State level position holder.</p>

#### 4. AGE LIMIT: -

**For Unemployed Young Professional Sports Persons:** Age should be less than 42 years as on the closing date of the circular. 5 years relaxation will be given for Schedule Tribe and Schedule Cast candidate.

**5. LEAVE:** - The engagement person shall be eligible for 12 days Casual Leave and 15 days Medical Leave in a calendar year. This leave will not be carried forward.

#### 6. MODE OF SELECTION: -

6.1. Following procedure is to be followed for selecting candidate for engagement for the post as mentioned Sl. No. 3 and 100 points roster will be followed against the created/vacant post.

6.2. **Fitness Certificate: Candidates:** - Candidates have to submit fitness certificate from the concerned Sub-Division or District Government Health Centers.

6.3. Physical Fitness Test: Candidates have to be qualified on General fitness Test.

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6.4. **Technical Test:** Candidates have to be appearing for Technical Test either written or oral.

6.5. T.A or D.A along with Conveyance allowance shall not be admissible for joining the assignment or on its completion.

6.6. A Committee with the following Officials may be constituted for the purpose and the appointment should be done on their recommendation and with the approval of the Secretary of the Department.

SN	Name of Officials	To be act as
1	Director, Youth Affairs & Sports	Chairman
2	Secretary, Tripura Sports Council	Member
3	Senior Deputy Director, Directorate of YAS	Member
4	Deputy Director, Secondary Education	Member
5	A representative from ST Welfare Department	Member
6	A representative from SC Welfare Department	Member
7	Joint Director, Directorate of YAS	Member Secretary

6.7. **RELAXATION ON DOMICILE CERTIFICATE:** No relaxation will be given to the candidates of other State. PRTC would be required while applying for the posts as stated in Para No. 3 above under Education (YAS) Department, Govt. of Tripura.

7. **HOW TO APPLY:** - The applicants in the prescribed format (completed in all respects) to be sent on the following address: -

The Director,  
Youth Affairs & Sports, Government of  
Tripura,  
Shiksha Bhavan, 4<sup>th</sup> Floor, Office Lane,  
Agartala.

8. **JOB CHART** FOR ASSISTANT COACH, JUNIOR COACH, COACH, SENIOR COACH AND CHIEF COACH.

8.1. The persons as engaged may follow two shift working hours as prescribed (i.e. from 6:00 a.m to 9:00 a.m and 3.00 p.m to sunset). However, as per the exigency one has to sit late to complete the time bound work. Any unauthorized absence beyond seven days shall be viewed seriously and necessary process for termination of contract shall be affected with the approval of competent authority.

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- 8.2. Conduct of Assembly and prayer before and after the coaching/training/class/session.
- 8.3. Attending to correspondence work, making of courts, issue of games equipment to trainees.
- 8.4. Taking instructional periods in the time table and wearing proper uniform both for trainer and trainees.
- 8.5. Conduct of participation periods, Mass Drill period, optional period, Special Coaching, Physical Efficiency Tests, if required.
- 8.6. Preparation of Team (Individual or Group Game) for various competition or tournaments affiliated by YAS Department or Tripura Sports Council.
- 8.7. Carryout the deputation order during competition or tournaments or high level training across the Country or Abroad.
- 8.8. Conduct the Coaching Camps periodically for various games and sports.
- 8.9. Conduct of National days and sports day.
- 8.10. Taking care of trainees safely preservation during competitions/ coaching/training and games material during vacation.
- 8.11. Maintenance of good relationship with students, staff and public,
- 8.12. Maintenance of records and registers (Stock Register, Fundamental Skills Register, Attendance Register, Stock of Games and Sports Material, Maintenance of individual health records, registers, files and unserviceable articles register.

**9. JOB CHART: -**

**ASSISTANT COACH:** - They will work at the Block level MC, AMC, NP and also imparting coaching of the concerned event.

**JUNIOR COACH:** - They will work at the Block level and they will be imparting coaching of the concerned event.

**COACH:** - They will work at the Sub-Division level and they will be imparting coaching of the concerned event.

**SENIOR COACH:** - They will work at the District Level and they will be imparting of the concerned event.

**CHIEF COACH:** - He will be posted at Head Quarter to monitor entire coaching programme of the state. He will prepare plan, supervise, training schedule and submit reports related to coaching to the authority. He will also appraise performance of all coaches of the state working under this scheme.

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9.1. Monitoring Coaching programme under their jurisdiction and imparting coaching of concerned game.

9.2. They shall be posted District Quarter. They will assist all coaches under his jurisdiction in preparing training schedule and they will supervise the training schedule. They will assist the Head of Office in maintaining officer's documentations, records, duty allotment etc. of respective District/Sub-Division Youth Affairs & Sports Offices in State.

9.3. Initiate proposal for conducting special camp, organizations of competition/tournament for various games and sports provisions with the prizes, cash award among athlete/pupils of different age.

9.4. Submission of monthly working report, recommendation for award of best District Level Junior Coach (Jr. Coach/Coach/Senior Coach).

#### 10. WORKING PLACE:

SN	Name of post	Place of work
1	78 nos Assistant Coach	They shall be posted in coaching centres under YAS Department in School/Coaching Centre's of Block, NP, MC and AMC.
2	58 nos Junior Coach	Coaching Centre's of 58 nos blocks
3	23 nos Coaches	23 Coaches will perform duties in Sub-Divisional level Coaching Centre's
4	08 nos Senior Coach	In 08 District Offices/Coaching Centre's
5	01 no Chief Coach	State Chief Coach
6	41 nos Grounds man/Caretaker	Play grounds situated in District/ Sub-Divisions for maintenance of cleaning of playing area, care of sports goods.

#### 11. FINANCIAL IMPLEMENTATION FOR 129 NUMBER POST:

Number of posts	Fund requirement in financial year
78 nos Assistant Coach. Fixed @ Rs. 25,000/- per month x 78 nos x 12 months	Rs. 2,34,00,000/-
58 nos Junior Coach. Fixed @ Rs. 30,000/- per month x 58 nos x 12 months	Rs. 2,08,80,000/-
23 nos Coach. Fixed @ Rs. 35,000/- per month x 23 nos x 12 months	Rs. 96,60,000/-
8 nos Senior Coach. Fixed @ Rs. 40,000/- per month x 8 nos x 12 months	Rs. 38,40,000/-
01 no Chief Coach. Fixed @ Rs. 50,000/- per month x 1 no x 12 months	Rs. 6,00,000/-
41 nos Grounds Man/Caretaker. Fixed @ Rs, 20,000/- per month x 41 nos x 12 months.	Rs. 98,40,000/-
<b>Total</b>	<b>Rs. 6,82,20,000/-</b>

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**12. REVIEW OF GUIDELINES: -**

These guidelines may be reviewed as and when required to revise monthly fixed remuneration to different categories of persons as engaged.

**13. RIGHT OF THE DEPARTMENT: -**

The YAS Department has the right to cancel advertisement, and not to precede in the matter for engagement of above persons, at any stage acceptance or rejection any or all applications, without giving any explanation, whatsoever.

**14. TERMINATION OF AGREEMENT: -**

The Department may terminate a contract to which these Terms apply if: -

14.1. The engaged person is unable to address the assigned works.

14.2. Quality of the assignment works is not to the satisfaction of the Department.

14.3. The engaged person fails in timely achievement of the milestones as finally decided by the Department.

14.4. The engaged person is found lacking in honesty and integrity.

14.5. The Department reserves the right to terminate the contract by giving fifteen days notice to the engaged person. Termination shall be effected by written notice served on the engaged person and shall take effect in 15 days of delivery of such notice. The termination will be without prejudice to either party's rights accrued before termination.

**15. RELAXATION: -**

In exceptional cases of highly specialized requirements, Secretary, YAS Department may relax any or all the conditioned enumerated above. The Higher amount of monthly honorarium payable to different categories of engaged person can also be sanctioned with the approval of Secretary, YAS Department in consultation with Finance Department, Government of Tripura.

**16. OTHER TERMS AND CONDITIONS: -**

The engagement of the consultant/young professional will be purely on contractual basis. The candidate will require signing a non-disclosure undertaking. Department shall also reserve the right to terminate the service of consultant at any time giving one week notice without assigning any reason.

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Department reserves the right to terminate the service of consultant/young professional any time without assigning any reason. Eligible candidates, in good health may submit their applications in the enclosed format before the closing date. **Applications received with incomplete information or received beyond the closing date will not be considered.** Department of YAS retains the right to increase or decrease the vacancies as per the requirement without any notice.

**Signed by Satyabrata Nath**

**Date: 24-09-2024 17:16:01**

(S. B. Nath)

Additional Secretary to the Government of  
Tripura,  
Education (YAS) Department.

Copy to: -

1. The P.S to the Governor, Tripura, Agartala.
2. The Accountant General, Tripura, Agartala.
3. The Director, General Administration (Printing & Stationary) Department, Govt. of Tripura for publication in the next issue of the Tripura Gazetted.
4. The Secretary to the Finance Department, Govt. of Tripura, Agartala.
5. The P.S to the Secretary to the Govt. of Tripura, YAS Department.
6. The BO, Planning & Budget Section, Directorate of YAS, Agartala.

Copy also forwarded to: -

1. The P.S to the Hon'ble Chief Minister, Govt. of Tripura, Agartala.
2. The P.S to the Hon'ble Minister, YAS Department, Govt. of Tripura. Agartala.

**Sd/-**

(S. B. Nath)

Additional Secretary to the Government of  
Tripura,  
Education (YAS) Department

**Application for engagement person in the YAS Department from the post of Assistant Coach, Junior Coach, Coach, Senior Coach, Chief Coach and Grounds man under YAS Department.**

Applied for the post	Sl. No.____ Post_____
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Self-attested Photograph
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1	Full Name (in capital letters)				
2	Father's name				
3	Date of birth				
4	Email ID				
5	Mobile No.				
6	Age as on the closing dated of receipt of application (in YY MM DD format)				
7	Nationality				
8	Permanent address				
9	Correspondence address				
10	Educational qualification (Attach self attested copy of certificate)				
11	Date of superannuation/ retirement				
12	PPO Number (enclose a copy)				
13	Post held at the time of retirement				
14	Office superannuated from				
15	Brief particulars of experience of lat 10 years				
	Post held	Office	From	To	Experience/Nature of work

16	Any other specific information in relation to essential/desirable qualification and experience (use Separate sheets, if necessary)	
17	Whether any minor penalty/ major penalty was imposed during last 15 years of Govt. Service	

### DECLARATION

I solemnly declare that all the statement made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect, my candidature is liable to be rejected and I shall be bound by the decision of the Department of YAS. I further declare that I was clear from vigilance angle at the time of my retirement. I have gone through and understood the eligibility criteria and the terms and conditions for engagement of \_\_\_\_\_ in Department of Youth Affairs & Sports and accept all the terms and conditions for engagement of \_\_\_\_\_.

Place: -

Date: -

Full signature of the applicant

Mobile No:

E-mail: